



Private order for paternity/kinship analysis

I commission the Forensic Genetics Department at the Institute for Forensic Medicine Basel (IRM) to conduct a paternity/kinship analysis including the following persons:

Initiator of request ☐ Person 1 ☐ Person 2 ☐ Person 3

☐ Other person:

Place/Date: Signature:

Person 1 ☐ Child ☐ Mother ☐ Putative father

☐ Other (please specify relationship):

Surname: First name:

Sex: ☐ Male ☐ Female Date of birth:

Civil status: ☐ Unmarried ☐ Married ☐ Divorced ☐ Other

Street: ZIP/City:

Phone: E-mail

Person 2 ☐ Child ☐ Mother ☐ Putative father

☐ Other (please specify relationship):

Surname: First name:

Sex: ☐ Male ☐ Female Date of birth:

Civil status: ☐ Unmarried ☐ Married ☐ Divorced ☐ Other

Street: ZIP/City:

Phone: E-mail

Person 3 ☐ Child ☐ Mother ☐ Putative father

☐ Other (please specify relationship):

Surname: First name:

Sex: ☐ Male ☐ Female Date of birth:

Civil status: ☐ Unmarried ☐ Married ☐ Divorced ☐ Other

Street: ZIP/City:

Phone: E-mail

Each participating person must read, complete and sign the form "Information and consent to genetic testing for kinship assessment for private purposes".

IMPORTANT: For children under the age of 16, joint custody requires the consent of all custodians. We would like to point out that you are liable to prosecution if you arrange a descent assessment without the consent of other custodians (GUMG, Art. 56). The form "Information and consent to genetic testing for kinship assessment for private purposes" must be signed by every custodian of a child.

With your signature on the form "Information and consent to genetic testing for kinship assessment for private purposes" you confirm the correctness of the information provided and agree to the performance of the analyses and the generation of DNA profiles (GUMG Art. 51). Furthermore, you confirm that you have read and understood the form completely and that you are aware of the possible legal, social and psychological consequences. You also confirm that you have read and understood the additional information on the collection of samples on the order form (see below).

If there are more than three persons involved, please fill out an additional form.

Costs

Costs for sampling, examination and report for 2-3 persons:

Total costs	CHF 980 excl. VAT (CHF 1059.40 incl. VAT)
Additional person:	CHF 330 excl. VAT (CHF 356.70 incl. VAT)
Additional report:	CHF 300 excl. VAT (CHF 324.30 incl. VAT)
Cancellation fee	CHF 100 excl. VAT (CHF 108.10 incl. VAT)

Cancellation fees are charged for administrative expenses incurred for orders already registered. If an order is cancelled after analyses have already been carried out, these costs will be charged accordingly. The full amount for the analysis must be paid by one of the test persons on the day of the DNA sampling at our institute by card (Maestro, Visa, Mastercard, PostFinance). If the samples are taken externally, they will only be analyzed after the full amount has been paid.

Attention: Costs for taking samples at a private doctor's surgery are not included in the total price and must be paid additionally by the client. If the samples are taken at the IRM Basel, no further costs will incur.

DNA sampling

For our analyses, we require a DNA sample in the form of two cheek swabs from all persons involved. You can decide whether you would like to have the sample taken at the IRM Basel, another IRM in Switzerland or at a medical practice and whether you would like to have one or several separate appointments for DNA sampling.

If you would like to have the samples taken at the IRM Basel, your preferred date will be considered if possible (Monday to Friday, 8:30 a.m. to 11:30 a.m. and 13:30 a.m. to 4:30 p.m.).

The sampling is to take place:

☐ **at the Institute of Forensic Medicine Basel**

Appointment request Person 1:

Appointment request Person 2:

Appointment request Person 3:

☐ **at the Institute of Forensic Medicine**

- | | | |
|---|-----------------------------------|--------------------------------|
| <input type="checkbox"/> Zürich | <input type="checkbox"/> Lausanne | <input type="checkbox"/> Genf |
| <input type="checkbox"/> St. Gallen | <input type="checkbox"/> Bern | <input type="checkbox"/> Aarau |
| <input type="checkbox"/> Tessin (LDM – Gentilino) | | |

☐ **at a medical practice**

In this case, all participants must appear for sampling at the same time to ensure mutual identification. Please check with your doctor of choice to see if he would perform a DNA sampling.
Full name, address and phone number of the doctor:

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Once the order has been accepted by the IRM, each participating person will receive a written invitation for the sampling date by mail.

We would like to ask you to inform us in good time if you are unable to attend an appointment or would like to postpone it. Contact details can be found at the end of this form.

Additional information on DNA sampling

Identification documents

All persons must provide a valid official identity card with a picture (passport, identity card, residency permit) at the sampling appointment. For infants and young children without a valid official identity card, please bring the birth certificate, if available. Missing or not yet available identity documents for infants and toddlers must be submitted belatedly. Samples cannot be taken from adults without valid identification documents.

To avoid delays in sample collection, we therefore ask you to send us copies of the identification documents of all participating persons together with the order form.

Photographs

At the DNA sampling appointment, a photograph will be taken of all participating persons, which must be signed by the respective persons. For children under the age of 16 years, the photograph is signed by the custodians. Copies of these photos will be sent to all adult participants together with the written report and copies of the sampling protocol after completion of the analyses.

Report

The tests are performed according to the guidelines of the Swiss Society of Forensic Medicine (SGRM) for the performance of genetic tests. The preparation of a standard report takes approx. 2 weeks. In case of special cases or other delays, we will inform you about the approximate duration. The written report as well as copies of the sampling forms will be sent by registered mail to all persons involved who wish to receive the results.

We would like to point out that the residential addresses of all persons involved are noted on the respective sampling protocols and are sent along with the report. If you would like your address to remain anonymous to other participants, please inform us during sample taking.

Legal aspects

The legal basis and information on social and psychological aspects of the descent assessment can be found in the attached document "Information and consent to genetic testing for kinship assessment for private purposes".

We will be happy to answer any questions or queries you may have about the forms in advance or at the sampling appointment.

Please send us the two filled out forms „Private order for paternity/kinship analysis“ (one form per order) and „Information and consent to genetic testing for kinship assessment for private purposes“ (one form per person) as well as the copies of the identity documents of all persons:

By mail: Institut für Rechtsmedizin Basel, Forensische Genetik, Mülhauserstrasse 111, 4056 Basel

By e-mail: genetik-irm@bs.ch

Please bring the originally signed documents with you to the sampling appointment if you sent copies of the forms by e-mail previously.