



Bevölkerungsdienste und Migration

▷ Bevölkerungsamt

▶ Einwohneramt

Registration form (englisch)

Personal data (Art. 2 Abs. 2 lit. a Registerharmonisierungsgesetz (RHG), Art. 6 lit. e, f, h, i, j, m RHG, §§ 2, 4 Abs. 1, 5 und 10 Gesetz über Niederlassung und Aufenthalt (NAG), §§ 1 und 5 Verordnung über Niederlassung und Aufenthalt [NAV])

Surname		
Given names		
First name		
Date of birth		
Sex	male <input type="checkbox"/> female <input type="checkbox"/>	
Country of birth		Place of birth
Nationality		Home Canton (Swiss citizens only)

Marital status (Art. 2 Abs. 2 lit. a RHG, Art. 6 lit. k RHG, §§ 2, 4 Abs. 1, 5 und 10 NAG, §§ 1 und 5 NAV)

single widowed

married*

in registered civil partnership*

divorced*

in dissolved civil partnership*

*Country, place & date _____

Religious denomination (Art. 2 Abs. 2 lit. a RHG, Art. 6 lit. l RHG, §§ 2, 4 Abs. 1 und 10 NAG, § 1 NAV)

§ 126 Kantonsverfassung

Reformed Evangelical

Roman Catholic

Christian Catholic

Israelite Community

No religion / confession (**Voluntary information**)

§ 133 Kantonsverfassung

Evangelical Lutheran Church

The Christian Community

New Apostolic Church

Alevi community

Other religion / confession (**Voluntary information**)

Arrival and entry (Art. 2 Abs. 2 lit. a RHG, Art. 6 lit. q RHG, §§ 2, 4 Abs. 1, 5 und 10 NAG, §§ 1 und 5 NAV)

Date of move to Basel-Stadt	
Date of entry into Switzerland (Only for foreign nationals)	

Arrival and entry (Art. 2 Abs. 2 lit. a RHG, Art. 6 lit. q RHG, §§ 2, 4 Abs. 1, 5 und 10 NAG, §§ 1 und 5 NAV)

Previous place & country of residence
(only place and country)

Address in the canton of Basel-Stadt (Art. 6 lit. c, d, g, q RHG, §§ 2, 4 Abs. 1, 5 und 10 NAG, §§ 1, 5, 10 und 11 NAV)

Street and number

Location and postal code

Floor

Administrative No. of apartment / flat*

If administrative number of apartment / flat is unavailable or unknown:

Number of rooms & living area in m²

*The number of the apartment / flat, the number of rooms and living area in m² can be found in your rental contract or by contacting your property manager.

Subtenant of
(Please include a sublease contract
or declaration of consent)

c/o

Personal details of parents (§§ 2, 4 Abs. 1, 5 NAG, §§ 1 und 5 NAV)

Surname of mother

Given names of mother

Surname of father

Given names of father

Information about employer (§ 7 Abs. 2 NAG, § 6 Abs. 1 NAV)

Name of company

Telephone number

Address

Information about marriage partner

(§§ 32 Abs. 1 lit. c, 35 Abs. 1 sowie 36 Abs. 1 und 2 des Gesetzes über die direkten Steuern (Steuergesetz))

Surname	
Given names	
Date of birth	
Place of residence	

Information about minors

(Art. 2 Abs. 2 lit. a RHG, Art. 6 lit. c, d, e, f, g, h, i, j, k, l, m, q RHG, §§ 126 und 133 KV, §§ 2, 4 Abs. 1 NAG, §§ 1, 4 Abs. 2, 5 NAV)

	1st child	2nd child	3rd child	4th child
Surname				
Given names				
First name				
Date of birth				
Sex	m <input type="checkbox"/> f <input type="checkbox"/>	m <input type="checkbox"/> f <input type="checkbox"/>	m <input type="checkbox"/> f <input type="checkbox"/>	m <input type="checkbox"/> f <input type="checkbox"/>
Place of birth				
Country of birth				
Nationality				
Religion / Confession (Affiliation if different to that of parents/ a parent)				
Place of residence (Information only required if different, to that of parents/ a parent)				

If only one parent migrates with underage children, who are in joint parental care, the «Registration form for residential address of minors» (Meldeformular zur Wohnadresse Minderjähriger) is to be filled out, signed and submitted along with the registration documents

Blocking access to address Upon written request, access to one's own address can be blocked in the resident registry without charge according to § 30 par. 7 of the residence act as well as § 28 par.1 of the information and data security law (IDG). The corresponding forms can be obtained from the counter at the residents' register office (Einwohnerkontrolle).

The signatory below confirms the correctness of the personal data and information given

Place, date

Signature

Telephone number for further inquiries

Email for further inquiries

Supplementary information relating to the collection of personal data

The data provided by you will be used on the basis of § 9 IDG in conjunction with the above-mentioned statutory provisions as well as § 21 IDG, exclusively for the purpose of verifying and processing the registration, for recording the corresponding data in the Register of Residents, for the issue of the registration certificate (incl. dispatch if applicable), as well as for any contact should you have any questions, and disclosed to the following public bodies: Government and private bodies insofar as there is a legal basis for this pursuant to §§ 11, 12 NAG, § 22 IDG, Art. 14 RHG or Art. 8, 20 RGV or is required in order to fulfil a statutory requirement. You have the right, vis-a-vis the body responsible, to access your personal data, to have inaccurate personal data corrected or deleted, the consequences of the unlawful processing of personal data rectified, the issue of a statement in writing regarding the unlawful processing of personal data, you can also send a regulatory notification to the Cantonal Data Protection Officer.



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Declaration of Criminal Record

Do you have any previous convictions? Yes No

Are there any proceedings pending against you? Yes No

If you have any previous convictions, state:

When?	By which court?	Nature of offence?	Type of conviction?
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_____	_____	_____	_____
_____	_____	_____	_____

The undersigned person acknowledges that the residence or permanent residence permit may be revoked if false information is provided or material facts are concealed during the authorization procedure¹. The undersigned person also confirms having read and understood the declaration on residence in Switzerland.

Declaration on residence in Switzerland

The place of residence is the place in which a person resides with the intention of staying permanently and where the centre of their life is based. It is where the focus of family, social and private relations lies. Swiss law¹ only allows for one place of residence, which means that the centre of a person's life cannot be based in several places at the same time. With the registration in accordance with the law on residents, it is also confirmed at the same time that the place of residence or centre of life is exclusively in the canton of Basel-Stadt. If the Migration Office of Basel-Stadt becomes aware of another place of residence in a foreign municipality, this may lead to the expiry of the right of residence in Switzerland.

¹ Art. 62 para. 1 a or Art. 63 para. 1 a in conjunction with Art. 62 para. 1 a of the Foreign Nationals and Integration Act, FNIA; ² Art. 23 of the Swiss Civil Code, CC

Surname: _____ First name: _____

Basel, _____ Signature: _____

Einwohneramt Basel-Stadt, Spiegelgasse 6, Postfach, 4001 Basel, Tel. +41 61 267 70 60, www.bs.ch/jsd/bdm

Information relating to the collection of personal data

This form is used to gather personal data, i.e. data which provides for an individual's personal identification. The data provided by you will be used exclusively to verify and establish the intention or possibility of permanent residency in Basel. §§ 9 and 21 IDG as well as §§ 2 et seq. (in particular §§ 3, 4, 11) NAG, §§ 2 et seq. (in particular §§ 2, 5, 6) NAV and Art. 3, 6 RVG provide the legal basis for this data processing. The data will be disclosed exclusively to the following bodies: If necessary, to other government bodies insofar as this is required to fulfil a statutory requirement. You have the right, vis-a-vis the body responsible, to access your personal data, to have inaccurate personal data corrected or deleted, the consequences of the unlawful processing of personal data rectified, the issue of a written statement that personal data has been unlawfully processed, you can also send a regulatory notification to the Cantonal Data Protection Officer or Cantonal Data Protection Officer. Responsibility for the data processing lies with the Residents' Register Office Basel, Spiegelgasse 6, 4001 Basel, Tel.: + 41 (0) 61 267 70 60